



**Engineering Projects (India) Ltd.**  
**(A Govt. of India Enterprise)**  
**ADVT. NO. RECTT/1-2015**

EPI, a 'Mini Ratna' Central Public Sector Enterprise under the aegis of Department of Heavy Industries, Ministry of Heavy Industries & Public Enterprises, Govt. of India with turnover of more than ₹ 1000 Crores, engaged in execution of wide range of multi facet projects on turnkey basis in Power, Steel, Industrial, Civil & Infrastructure Sectors, requires Professionals having qualification of Degree in Civil/ Electrical/Mechanical/ Electronics & Communication/ Electronics & Instrumentation/ Petroleum Engineering, Degree in Information Technology/ Computer Science Engineering or MCA, CA/ICWAI/MBA (Finance), 2-Years' Full-time Post Graduate Diploma/MBA (Personnel Management/HR)/ MSW, and LLB from recognized institutions, to be appointed on regular basis against backlog reserved vacancies and current vacancies for the following posts:

Sl. No.	Post	Reservation	Scale of Pay (Industrial DA Pattern) (₹)	Qualification	Minimum Post-Qualification Work-Experience	Upper Age limit as on (Last date of Submission of application)
1.	Deputy General Manager (Civil) - 09 Posts	UR - 07 OBC - 07 SC - 03 ST - 01	32900-58000 (E-5)	BE/B. Tech or AMIE or equivalent in Civil Engineering  (Minimum 55% marks)	Minimum 15 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization	43 Years
2.	Deputy General Manager (Electrical) - 03 Posts		32900-58000 (E-5)	BE/B. Tech or AMIE or equivalent in Electrical Engineering  (Minimum 55% marks)	Minimum 15 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization	43 Years
3.	Deputy General Manager (Electronics & Communication/ Electronics & Instrumentation) - 01 Post		32900-58000 (E-5)	BE/B. Tech or AMIE or equivalent in Electronics & Communication/ Electronics & Instrumentation Engineering  (Minimum 55% marks)	Minimum 15 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization	43 Years
4.	Deputy General Manager (Mechanical) - 02 Posts		32900-58000 (E-5)	BE/B. Tech or AMIE or equivalent in Mechanical Engineering  (Minimum 55% marks)	Minimum 15 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization	43 Years
5.	Deputy General Manager (Finance) - 03 Posts		32900-58000 (E-5)	CA / ICWAI / MBA (Finance)  (Minimum 55% marks in Graduation)	Minimum 15 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization	43 Years
6.	Manager GR- I (Civil) - 06 Posts	UR - 06 OBC - 03 SC - 01	24900-50500 (E-3)	BE/B. Tech or AMIE or equivalent in Civil Engineering  (Minimum 55% marks)	Minimum 9 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹7.49 Lacs P.A.	35 Years

7.	Manager GR- I <b>(Finance) - 02 Posts</b>		24900-50500 (E-3)	CA / ICWAI / MBA (Finance) (Minimum 55% marks in Graduation)	Minimum 9 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹7.49 Lacs P.A.	35 Years
8.	Manager GR- I <b>(Planning &amp; Monitoring) - 01 Post</b>		24900-50500 (E-3)	BE/B. Tech or AMIE or equivalent in Civil/Mechanical Engineering  (Minimum 55% marks)	Minimum 9 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹7.49 Lacs P.A.	35 Years
9.	Manager GR- I <b>(IT) - 01 Post</b>		24900-50500 (E-3)	BE/B. Tech or equivalent in IT/ Computer Science Engineering or MCA (Minimum 55% marks)	Minimum 9 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹7.49 Lacs P.A.	35 Years
10.	Manager GR-II <b>(Civil) - 12 Posts</b>	UR - 11 OBC - 07 SC - 04 ST - 02	20600-46500 (E-2)	BE/B. Tech or AMIE or equivalent in Civil Engineering (Minimum 55% marks)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years
11.	Manager GR-II <b>(Electrical) - 02 Posts</b>		20600-46500 (E-2)	BE/B. Tech or AMIE or equivalent in Electrical Engineering (Minimum 55% marks)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years
12.	Manager GR-II <b>(Mechanical) - 02 Posts</b>		20600-46500 (E-2)	BE/B. Tech or AMIE or equivalent in Mechanical Engineering (Minimum 55% marks)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years
13.	Manager GR- II <b>(Finance) - 03 Posts</b>		20600-46500 (E-2)	CA / ICWAI / MBA (Finance) (Minimum 55% marks in Graduation)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years
14.	Manager GR-II <b>(Legal) - 02 Posts</b>		20600-46500 (E-2)	LLB (Minimum 55% marks)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years
15.	Manager GR-II <b>(HR) - 03 Posts</b>		20600-46500 (E-2)	2-Years' Full-time Post Graduate Diploma/MBA (Personnel Management/HR)/ MSW (Minimum 55% marks)	Minimum 5 years' post qualification executive experience in the relevant area with minimum 2 years in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹5.96 Lacs P.A.	33 Years

16.	Assistant Manager (Finance) - 05 Posts	UR - 02 OBC - 02 SC - 01	16400-40500 (E-1)	CA / ICWAI / MBA (Finance) (Minimum 55% marks in Graduation)	Minimum 2 years' post qualification executive experience in the relevant area with minimum 1 year in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹4.58 Lacs P.A.	30 Years
17.	Assistant Manager (Technical - Petroleum) - 01 Post	UR - 01	16400-40500 (E-1)	BE/B. Tech or AMIE or equivalent in Petroleum Engineering (Minimum 55% marks)	Minimum 2 years' post qualification executive experience in the relevant area with minimum 1 year in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹4.58 Lacs P.A.	30 Years
18.	Assistant Manager (HR) - 03 Posts	UR - 01 OBC - 02	16400-40500 (E-1)	2-Years' Full-time Post Graduate Diploma/MBA (Personnel Management/HR)/ MSW (Minimum 55% marks)	Minimum 2 years' post qualification executive experience in the relevant area with minimum 1 year in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹4.58 Lacs P.A.	30 Years
19.	Assistant Manager (IT) - 03 Posts	UR- 01 OBC - 01 SC - 01	16400-40500 (E-1)	BE/B. Tech or equivalent in IT/ Computer Science Engineering or MCA (Minimum 55% marks)	Minimum 2 years' post qualification executive experience in the relevant area with minimum 1 year in next below grade in a PSU/Govt. Organization or in an organization of repute, on a minimum CTC of ₹4.58 Lacs P.A.	30 Years

**\*The above qualifications must be recognized by All India Council for Technical Education, University Grant Commission and/or any other Statutory Authority/Board.**

- **Pay:** In addition to Pay, DA, HRA / Bachelor accommodation at Project Site, EPF, Medical Facilities, Perquisites, PRP etc. are also admissible as per Rules of the Company.
- **Age Relaxation:** Age relaxation will be given to SC/ ST/ OBC/ PWD/ Ex-Serviceman applicants as per Government guidelines. Upper age is relaxable by 5 years for SC/ST applicants, by 3 years for OBC applicants and by 10 years for PWD applicants. However, no applicant of age 58 years or above will be eligible for selection for any post. Persons with disability (PWD) are encouraged to apply.
- **Place of Interview:** New Delhi, Chennai, Mumbai, Guwahati, Kolkata, Hyderabad, Aizawl & Agartala.
- **To & Fro Travel Fare:** Outstation applicants called for interview shall be reimbursed following to & fro travel-fare on production of valid Ticket/Boarding Pass/Documentary Proof :-

Return rail fare limited to AC III class by the shortest route	Deputy General Manager, Manager Gr. - I, Manager Gr. - II & Assistant Manager
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- No. of vacancies are tentative and subject to change. Depending upon the requirement, the Company reserves the right to cancel/restrict/curtail/enlarge the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof. EPI reserves the right to shortlist the candidates to be called for interview on the basis of qualification, experience and other parameters. The mere fact that an applicant has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.

### **Mode of Payment of Application Fee:**

- ₹ 250/- (Rupees Two Hundred Fifty only) towards Application Fee, which is non-refundable (exempted in the case of SC/ST/SC-PWD/ST-PWD candidates).
- Payment is to be made either through Debit or Credit Card.
- Application Fee once paid will not be refunded under any circumstances. Applicants are therefore requested to verify their eligibility before paying the Application Fee.

### **How to apply:**

- Eligible and interested applicants are required to apply only Online through EPI's Website (Recruitment section) [www.epi.gov.in](http://www.epi.gov.in). **No other means/mode of application will be accepted.** The Registration is open from **1200 Hours on 02.11.2015 till 1200 hours on 25.11.2015.**
- Before registering the applications at EPI's website, the applicants should possess the following:
  - Valid E-mail ID, which should remain valid & active till the completion of selection process;
  - Scanned copy of latest passport size colour photograph and signature in JPEG format only, having size of 40 KB & 30 KB respectively, for uploading in the application form;
  - Separate write ups (maximum 250 words) on (i) the Position currently held; and (ii) Pen picture of professional experience, achievements and significant contribution in the professional field;
  - Personal details like date of birth, contact details, address details, category etc;
  - Educational details like date of passing, percentage of marks (in case of applicants having CGPA Scores, equivalent percentage is to be indicated in the application form as per norms adopted by the University / Institute. Applicants will be required to submit a certificate to this effect from the University/ Institute at the time of interview) etc;
  - Professional details like Company name, period of working, posts held, area of working, pay-scale, salary details etc. (Applicants will be required to produce original certificates to this effect at the time of interview for verification).
- The steps for depositing the Application Fee & submitting the Application Online are as follows:
  - **Step - 1:-** Applicants are required to click the link given in Recruitment section of EPI's website for Registration & select the name of the post he/she is willing to apply for.
  - **Step - 2:-** The personal, education & experience, and other details are required to be filled up, and photograph & signature are to be uploaded. If required, the applicant may edit any details already entered before finally submitting the application.
    - In case of the applicants belonging to SC/ST/SC-PWD/ST-PWD categories, no fees is required to be paid by the applicant. On submission of personal, education & experience, and other details, the registration process is completed by generating a unique Application No. in the application confirmation page for future reference.

- In case of the applicants belonging to *General & OBC* categories, a fee of ₹ 250/- (Rupees Two Hundred Fifty Only) is required to be paid by the applicant through Debit/Credit Card. On submission of personal, education & experience, and other details, and payment of required fees, the registration process is completed by generating a unique Application No. in the application confirmation page and payment receipt details for future reference.
- **Step - 3:** - The applicants are required to print the application confirmation page and payment receipt details for future reference.

### **General Conditions**

- Mere submission of application will not entail right to be definitely called for interview/considered further for selection process;
- No. of vacancies are tentative and subject to change. Depending upon the requirement, the Company reserves the right to cancel/restrict/curtail/enlarge the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof. EPI reserves the right to shortlist the candidates to be called for interview on the basis of qualification, experience and other parameters. The mere fact that an applicant has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.
- EPI reserves the right to cancel / restrict / enlarge / modify the requirements advertised, if need so arises, without issuing any further notice or assigning any reason thereof. The number of vacancies can be modified as per discretion of the Management;
- All qualifications should be from Indian Universities or Institutes recognized by UGC/ AICTE/ appropriate Statutory Authorities;
- Only shortlisted applicants will be called for Interview;
- Applicants belonging to *SC/ST/OBC/PWD* categories will be required to submit copies of Caste Certificates/Disability Certificate issued by the Competent Authority in the prescribed format at the time of Interview;
- For getting reservation benefits under the *OBC* category, the following conditions are required to be fulfilled:
  - The applicant must belong to non - creamy layer;
  - The name of caste and community of the applicant must appear in the 'Central list of Other Backward Classes';
  - The applicant must furnish an *OBC* certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Govt. of India (not older than six months as on 25.11.2015), from the Competent Authority, at the time of Interview;

- Applicants employed in Central Government's Departments / State Government's Departments / Public Sector Enterprises etc. will be required to produce NOC (No Objection Certificate) at the time of Interview from their employer if their application has not been forwarded through proper channel, failing which they will not be permitted to appear in the interview, and will not be eligible for the reimbursement of to & fro travelling expenses;
- Applicants having work experience in Private Sector Organizations will be required to submit experience certificate on the letter head of the Company having details of the Company;
- Applicants should clearly mention all the details sought in the Application form. In case of ambiguity / discrepancy in the information provided, application forms will be summarily rejected. The paid Application Fee will not be refunded and no communication in this regard will be sent to the applicants;
- If the information furnished by the applicants in any part is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or even after joining, without any reference given to the applicant;
- All correspondence to the applicants will be made via E-mail on the E-mail ID provided by the applicants in the application form. No other mode of communication will be adopted;
- Canvassing in any form will disqualify the candidature;
- In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English version will prevail.

**Selection & Placement:** Eligible shortlisted applicants will be required to attend interview at New Delhi/ Chennai/ Mumbai/ Guwahati/ Kolkata/ Hyderabad/ Aizawl/ Agartala for the assessment of their candidature. Selected candidates can be posted at any Division / Office of the Company in India or abroad depending upon the work-related exigencies.

All eligible applicants are requested to go through the detailed advertisement carefully to clear all doubts/queries before applying. Queries, if any, are to be sent on the e-mail id [epico@epi.gov.in](mailto:epico@epi.gov.in) only.

## **JOB DESCRIPTION**

### **DGM/ Manager Gr. - I/ Manager Gr. - II (Civil)**

Experience in design / detail engineering or execution of Civil / Structural works of buildings / long span industrial construction / power and steel projects involving surveying, geo-technical investigation, special foundations, equipment foundation, super structure work of RCC / structural steel etc. Execution of projects involving RCC/ Steel Structures for Infrastructure Works/ Large Civil/ Irrigation/ Industrial/ High-rise Building/ Roads & Highway Projects. Knowledge of design of Steel Structures and preparation of cost estimates for Projects is desirable. Knowledge in the field of estimation of bill of quantities, basic cost estimation based on Central / State PWD rates, including experience in the field of analysis of market rates and preparation of construction schedule, is also desirable.

### **Deputy General Manager (Electronics & Communication/ Electronics & Instrumentation)**

Minimum experience in the field of Indoor and Outdoor Security Surveillance & Management System (CCTV System/ Perimeter Intruder Detection System), solutions for Civil Defense/ Military/ Airports and must know the project execution procedure such as installation, integration, testing & commissioning, maintenance and troubleshooting etc. including preparation of technical specifications.

He/she should have relevant experience in working on Closed Circuit Television (CCTV) System/ Perimeter Intruder Detection System including:

- Installation, configure and test IP-based networked CCTV cameras, switches, routers, servers etc.
- Installation, configure and test IP-based surveillance software.
- Troubleshooting and diagnose networking issues including physical cabling, networking components, switching and/or routing issues etc.
- Coordination of installation schedule with the client.

### **Deputy General Manager/ Manager Gr. - II (Mechanical)**

Experience in design/installation/testing & commissioning of HVAC/fire-fighting system for institutional/multi-storied buildings. Experience in design/laying, testing & commissioning of pipe-line system for water/crude oil/gas.

### **DGM/ Manager Gr. - II (Electrical)**

Experience in design / detail engineering or erections, testing and commissioning of HT/LT Switchgears, HT/LT Transformers, HT/LT Motors, UPS, PLS system, lighting, PF Compensation equipment, Cable Engineering, Electrical system engineering for Material Handling Plants / Power & Steel plants / Industrial plants / High rise buildings consisting of lighting equipments, CCTV, BMS, PLCC, PA system, Security System etc.

### **DGM/ Manager Gr. - I/ Manager Gr. - II/ Assistant Manager (Finance)**

Experience of serving in Govt. / Semi-Govt. / Public Sector Undertakings / Commercial Organizations / Construction Industry. He / She should possess wide experience of managing fund/cash flow, finalization and maintenance of accounts in line with provisions under Companies Act 1956 and applicable accounting standards, Direct and Indirect taxation matters with exposure to Labour Cess, WCT, VAT etc., Budget Preparation, Budgetary Control, Project

Evaluation with regard to Project viability and Financial Control, Presentation Capabilities and handling of audit activities. In addition, he/she should have experience in liaising with Banks, Statutory Bodies, Audit Agencies, Tax Authorities and various Ministries. Working knowledge of SAP will be an added advantage

**Manager Gr. I (Planning & Monitoring)**

Experience of using Primavera / MS Project, preparation of Project schedule including resource planning in monitoring of projects. Knowledge of using project monitoring softwares.

**Manager Gr. II/ Assistant Manager (HR)**

Experience and knowledge of Policy formulation and implementation, Manpower Planning, Selection and Recruitment, Industrial Relations, Succession Planning, Disciplinary Matters, Training of Personnel, Wages and Salary Administration, Welfare Matters, Establishment Matters including Reservation Policy, and liaison with Statutory Authorities. Exposure to settlement of labour disputes and working knowledge of SAP will be an added advantage.

**Manager Gr. II (Legal)**

Experience and knowledge of Civil, Commercial, Contractual, and Service Labour Laws, Contractual Disputes, and Dispute Resolution Mechanisms in respect of Construction/ Project Industry. Drafting, vetting and finalizing all kinds of pleadings/legal documents to be submitted in Court/ arbitration matters, service and labour matters, and other Civil/Criminal matters. Appearance before the Court and Arbitral Tribunals. Drafting and finalization of legal documents such as Contracts, Joint Venture Agreements, Consortium, Bonds, Power of Attorney, Bank Guarantees, PP, MOUs, Legal Notices etc. Coordination with Advocates and Solicitors Firms. Rendering legal advice on matters referred to Legal Division by various Regional Offices/Sites and other Divisions.

**Manager Gr.- I/ Assistant Manager (IT)**

Knowledge and experience in the area of Information Technology i.e. Network Administration/Hardware/San/Firewall/Data Centre concepts etc. Working technical knowledge of Network and Server/PC, Operating Systems including Windows and Linux Platform. Working technical knowledge of current network hardware, protocols and standards, including hardware RAID, Active Directory, TCP/IP. Working knowledge of Back-up software and Enterprise Antivirus. Those with experience in ERP/SAP (BASIS) Administration will have an added advantage.

**Assistant Manager (Technical - Petroleum)**

Experience in pipeline related projects. Experience in laying/inspection/testing of pipelines is desirable.

**\*Computer knowledge / skills are mandatory requirement for all the above posts**